



TENDER NOTICE

Invitation to Tender for Transportation Services for 60 NFE Centres in Tharparkar and Umerkot

Thardeep Rural Development Programme (TRDP), under the UNICEF-funded Scaling Middle Level ALP/NFE Programme (CEF/PAK/2025/009), invites sealed bids from eligible and experienced transport service providers for transportation of NFE learning materials, furniture, equipment and other project supplies to 60 NFE Centres (30 in Umerkot and 30 in Tharparkar). Services will be called off on an as-needed, per-trip basis.

S#	Description	Qty	Tender No.
1	Tender Reference	1	TRDP-UNICEF/ALPNFE/002/Transportation Services
2	Project	1	UNICEF-funded Scaling Middle-Level ALP/NFE Programme,
3	Coverage	60	60 NFE Centres: 30 in Umerkot and 30 in Tharparkar, Sindh
4	Vehicle Categories	5	Mazda/equivalent Truck; Shahzore/equivalent Mini Truck; Suzuki/equivalent Loader; Suzuki 4x4 Long Jeep Type/equivalent; Loader Rickshaw/Cargo Rickshaw or equivalent
5	Bid Security	1	PKR 50,000 (single security per complete tender submission) in the form of Demand Draft / Pay Order / Call Deposit in favour of TRDP; validity 90 days from submission deadline.
6	Tender Publication	1	21 August 2026
7	Deadline for Clarification Requests	1	27 August 2026, 3:00 PM
8	Last Date for TRDP Clarifications	1	28 August 2026, 4:00 PM
9	Tender Submission Deadline	1	4 September 2026, 11:00 AM
10	Technical Bid Opening	1	4 September 2026, 11:30 AM (public session)
11	Financial Bid Opening	1	To be notified separately to technically compliant bidders

Tender documents are available free of cost from www.thardeep.org and may also be collected from the TRDP Hyderabad office. There is no tender fee.

Sealed bids must be delivered to: Procurement Committee, Thardeep Rural Development Programme (TRDP), Bungalow #102, Tando Jahania Cantonment, Hyderabad. Tel: 022-2108550. Clarifications: procurement@thardeep.org
TRDP reserves the right to accept or reject any or all bids, split awards by district/vehicle category or among multiple suppliers, and vary actual transportation requirements based on project needs, in accordance with the tender conditions.

Thardeep Rural Development Programme

House # 102 Tando Jahania, Cantt., Hyderabad
Telephone: +92 022-2108550

THARDEEP RURAL DEVELOPMENT PROGRAMME (TRDP)

TENDER DOSSIER

INVITATION TO TENDER FOR TRANSPORTATION SERVICES FOR 60 NFE CENTRES IN THARPARKAR AND UMERKOT

Tender Reference	Publication Date	Submission Deadline
TRDP-UNICEF/ALPNFE/002/Transportation Services	21 August 2026	4 September 2026, 11:00 AM

Project: UNICEF-funded Scaling Middle-Level ALP/NFE Programme in Umerkot and Tharparkar, CEF/PAK/2025/009

Issued by: TRDP Procurement Committee

Bungalow #102, Tando Jahania Cantonment, Hyderabad | Tel: 022-2108550 | procurement@thardeep.org | www.thardeep.org

INVITATION LETTER

21 August 2026

Our Ref.: TRDP-UNICEF/ALPNFE/002/Transportation Services

Dear Sir/Madam,

SUBJECT: INVITATION TO TENDER FOR TRANSPORTATION SERVICES FOR 60 NFE CENTRES IN THARPARKAR AND UMERKOT

This is an invitation to tender for the above-mentioned transportation services. The tender covers transportation of NFE learning materials, furniture, equipment and other project supplies to 60 NFE Centres (30 in Umerkot and 30 in Tharparkar) on an as-needed basis.

The following documents constitute the tender package:

- Section A - Instructions to Tenderers
- Section B - Technical Specifications / Technical Offer / Financial Offer
- Annex I - Technical Specifications and Scope of Services
- Annex II - Technical Offer Form
- Annex III - Financial Offer Form
- Section C - Declarations and Supporting Forms
- Annex IV - Bidder Declaration
- Annex V - Sample Trip Log / Delivery Challan
- Annex VI - Bid Submission Checklist

By submitting a tender, the bidder accepts that notifications regarding the procurement procedure may be sent electronically to the email address stated in its offer. Such notification shall be deemed received on the date on which TRDP sends it to that address.

Yours sincerely,

TRDP Procurement Committee

SECTION A

INSTRUCTIONS TO TENDERERS

Publication Reference: TRDP-UNICEF/ALPNFE/002/Transportation Services

Thardeep Rural Development Programme (TRDP) is implementing the UNICEF-funded Scaling Middle-Level ALP/NFE Programme in primary-level schools through the introduction of second shifts for equitable access to non-formal education for marginalized out-of-school children/adolescents, including girls who have dropped out, under CEF/PAK/2025/009 in Umerkot and Tharparkar, Sindh.

1. Scope of Services

- The contract is for as-needed transportation services for NFE learning materials, furniture, equipment and other project supplies to 60 NFE Centres: 30 in Umerkot and 30 in Tharparkar.
- Pickup points will be the TRDP designated office/warehouse in Umerkot and the TRDP designated office/warehouse in Mithi, Tharparkar. Exact pickup and destination details will be communicated through Work Orders / trip instructions.
- TRDP will select the vehicle category for each assignment based on the load, route and road conditions. Bidders may bid for one or both districts and for one, multiple or all vehicle categories.
- Vehicle categories are: (i) Mazda or equivalent Truck, (ii) Shahzore or equivalent Mini Truck, (iii) Suzuki or equivalent Loader, (iv) Suzuki 4x4 Long Jeep Type or equivalent, and (v) Loader Rickshaw / Cargo Rickshaw or equivalent.
- Bidders must state the actual make/model, registration number, engine capacity, payload/load capacity and ownership/third-party status of offered vehicles. Offered specifications will be evaluated by TRDP for suitability to the required transport category and assignment.
- A bidder must demonstrate access to at least one available vehicle in each vehicle category for which it bids. Owned, leased and legally arranged third-party vehicles are acceptable, subject to documentary proof and TRDP verification.
- Vehicles must be in good working condition, reasonably clean, mechanically sound, roadworthy and fit for material transportation, with valid registration, fitness and insurance documentation.
- Drivers must hold a valid driving licence and have at least three years of relevant driving experience. CNIC and driving licence copies of deployed drivers will be provided by the successful supplier before deployment / on request.
- Required safety and basic operating items include first aid box, fire extinguisher, spare wheel, wheel brace, jack, basic tool kit and, where required, torch / basic emergency equipment. Open-body vehicles must have suitable tarpaulin / waterproof covering, ropes, straps and basic load-securing arrangements.
- The supplier shall provide sufficient labour as required for safe and timely loading and unloading. A complete trip includes vehicle reporting, loading labour, loading, transportation, unloading labour, unloading, normal/reasonable waiting and the return/empty-return cost of the vehicle.
- Fuel, toll taxes, normal road charges, driver and labour costs, vehicle operating costs, maintenance and all applicable taxes shall be included in the quoted per-trip rate. No separate holiday/overtime surcharge is payable.
- All repair and maintenance shall be the supplier's responsibility. Vehicles shall not be overloaded beyond legal payload limits and must comply with traffic, route permit, registration, fitness and other road requirements.
- Comprehensive and/or third-party insurance, as applicable, shall be maintained by the supplier. Third-party liabilities arising from the supplier's vehicles/operations shall remain the supplier's responsibility, and the supplier shall indemnify TRDP from such third-party liabilities to the extent arising from the supplier's operations. All traffic challans, fines, penalties and violation charges are payable by the supplier.
- For normal requirements, TRDP will ordinarily provide at least 24 hours advance notice. Urgent requirements may be coordinated on a shorter notice by mutual arrangement. The supplier must report the specified vehicle at the agreed pickup point and reporting time stated in the Work Order/trip instruction; unjustified late reporting may be treated as non-compliance.
- In the event of vehicle breakdown, driver non-availability or other service interruption, the supplier shall arrange a suitable replacement within 24 hours. A replacement driver must also meet the valid licence and three-year experience requirement.
- If a supplier sends a lower-capacity or otherwise unsuitable vehicle against the category specified in the Work Order, TRDP may reject it and require a suitable replacement without extra cost.
- Services may be required on weekends and public holidays. The quoted per-trip rate will remain applicable.
- A single trip may cover one or more NFE Centres located on the same or reasonably connected route, as determined by TRDP. For payment purposes, the applicable distance slab will normally be based on the farthest NFE Centre covered under that Work Order/trip, unless TRDP issues separate trip instructions.
- Distance slabs are determined on the one-way road distance from the applicable TRDP pickup point to the NFE Centre(s), using the commonly used road route. TRDP's verified distance will be final for billing and evaluation purposes.
- No separate cancellation charge is payable where TRDP cancels/reschedules a trip before vehicle dispatch. Where a vehicle has already been dispatched on TRDP instructions, any exceptional claim will be considered only after verification and mutual written decision.
- The contract shall remain valid for the transportation requirements of 60 NFE Centres during the project implementation period, and services will be called on an as-needed basis. Services are expected to commence from the date of issuance of the Work Order/Service Agreement, as applicable.
- The 60 centres represent the overall anticipated service coverage. TRDP does not guarantee any minimum number of trips in any district, vehicle category or distance slab and may increase, decrease, reschedule or cancel transportation requirements according to actual project needs.

2. Timetable

Activity	Date	Time (PST)
Tender Notice Publication	21 August 2026	-
Deadline for requesting clarifications from TRDP	27 August 2026	3:00 PM
Last date for issuance of clarifications by TRDP	28 August 2026	4:00 PM
Deadline for submission of tenders	4 September 2026	11:00 AM
Public Technical Bid Opening	4 September 2026	11:30 AM
Financial Bid Opening	To be notified to technically compliant bidders	-
Notification of Award	To be confirmed	-
Signature of Contract / Service Agreement	To be confirmed	-

All times are Pakistan Standard Time (PST). The schedule may be amended by TRDP through a written notice/addendum.

3. Participation and Eligibility

3.1 Eligibility

- Participation is open to legally registered business entities, including sole proprietorships, associations of persons (AOPs), partnership firms, private/public limited companies and other legally recognized entities with valid NTN and GST/SRB registration, as applicable.
- The bidder must have at least two years of relevant transport/transportation services experience, supported by Purchase Orders, agreements, experience letters or equivalent evidence, and must provide three client references.
- The bidder shall provide a company/business profile, registration proof, office/contact details and evidence of the available fleet/service capacity relevant to the categories offered.

3.2 Exclusion from Participation / Award

- Bidders must certify that they are not bankrupt, being wound up, under court administration or in an analogous situation under applicable law.
- Bidders must not have been convicted of an offence concerning professional conduct, fraud, corruption or other serious illegal activity and must not be guilty of grave professional misconduct.
- Bidders must have fulfilled applicable tax and social security obligations.
- Bidders must not be subject to a conflict of interest, must not misrepresent required information and must not be blacklisted/debarred by a government, semi-government body, NGO, donor, UN agency or other relevant organization.
- Bidders must not have a direct or indirect relationship with terrorist or banned organizations and must not be listed on applicable sanctions lists.

3.3 Capacity

- Bidders must demonstrate sufficient legal, technical, operational and financial capacity to perform the services. TRDP may require originals or additional documentary evidence before award.

4. Origin

Not applicable to this service procurement.

5. Type of Contract

Service / framework-style transportation arrangement on an as-needed, per-trip basis.

6. Currency

All rates and financial offers must be presented in Pakistani Rupees (PKR).

7. Districts and Vehicle Categories

This is a single tender covering Umerkot and Tharparkar. A bidder may submit an offer for one or both districts and for one, multiple or all vehicle categories. TRDP may award by district and vehicle category and may split the same district/category requirement among more than one supplier where operationally necessary.

8. Period of Bid Validity

- Bids shall remain valid for 60 days from the tender submission deadline. The bidder shall not alter quoted rates or material terms during this period.
- TRDP may request a written extension of bid validity where required. A bidder agreeing to an extension may not change the substance or rates of its bid.
- Bid Security shall remain valid for 90 days from the tender submission deadline.

9. Language of Tenders

The tender, all forms, supporting documents and formal correspondence shall be in English.

10. Submission of Tenders

- TRDP must receive the bid no later than 4 September 2026 at 11:00 AM at: Procurement Committee, Thardeep Rural Development Programme (TRDP), Bungalow #102, Tando Jahania Cantonment, Hyderabad. Tel: 022-2108550.
- Bids received by email or fax will not be accepted. Late bids will be rejected and will not be evaluated.
- The Technical Bid and Financial Bid must be submitted in separate sealed inner envelopes. Each inner envelope must contain 1 Original and 1 Copy, clearly marked ORIGINAL and COPY.
- The Technical Bid envelope shall be clearly marked "TECHNICAL BID" and the Financial Bid envelope "FINANCIAL BID", each showing the Tender Reference. The original PKR 50,000 Bid Security instrument must be placed inside the Technical Bid envelope.
- Both inner envelopes shall be placed inside one sealed outer envelope marked with the Tender Title, Tender Reference, bidder name and the words: "DO NOT OPEN BEFORE TECHNICAL BID OPENING - 4 SEPTEMBER 2026, 11:30 AM."
- All pages of the tender submission should be initialled/signed and stamped by the authorized signatory. The final Offer and Declaration pages must bear full signature and company stamp.

11. Content of Tenders

Part 1 - Technical Bid

- Completed and signed Annex II - Technical Offer Form.
- Company/business profile and business registration proof.
- Valid NTN and GST/SRB registration, as applicable.
- Evidence of minimum two years relevant transport experience.
- Three client references.
- List of offered vehicles by district/category, including Make/Model, Registration No., Engine Capacity, Payload/Load Capacity and Ownership/Third-Party status.
- Copies of registration book/card, valid fitness certificate and insurance for offered vehicles.
- Evidence of ownership or legal third-party/leased arrangement and availability of at least one vehicle for each offered category.
- Original PKR 50,000 Bid Security (Demand Draft / Pay Order / Call Deposit in favour of TRDP), valid 90 days from submission deadline.
- Authority Letter / Power of Attorney / written authorization where the person signing the bid is not the proprietor/owner or otherwise clearly authorized by the legal entity.
- Completed Annex IV - Bidder Declaration and Annex VI - Bid Submission Checklist.

Part 2 - Financial Bid

- Completed Annex III - Financial Offer Form, submitted only in the sealed Financial Bid envelope.
- Rates must be quoted separately by district, vehicle category and all five distance slabs for any district/category offered.
- Rates shall be per complete trip and inclusive of fuel, tolls, normal road charges, driver, sufficient loading/unloading labour, return journey, normal waiting, maintenance, operating costs and all applicable taxes.
- Quoted rates shall remain fixed for the contract period unless a variation is formally approved in writing by TRDP.

12. Rejection / Non-Responsiveness

- Bid received after the deadline or through email/fax.
- Unsigned or materially incomplete bid.
- Bid without required PKR 50,000 Bid Security.
- Failure to provide mandatory technical/eligibility documents.
- Failure to quote all five distance slabs for a district + vehicle category that the bidder has elected to offer.
- Material deviation from the tender terms, specifications or submission method.

TRDP reserves the right to accept or reject any or all bids, in whole or in part, in accordance with its procurement procedures and without creating any entitlement to compensation.

13. Taxes and Other Charges

- Quoted rates shall be inclusive of all applicable taxes. Where an exemption is claimed, the bidder must provide a valid exemption certificate under applicable law.
- TRDP will make WHT/GST/SRB or other statutory deductions at source as required by applicable law.
- Fuel, toll taxes, normal road charges, loading/unloading labour, return travel and all normal operating costs are included in the quoted per-trip rate.

14. Additional Information and Clarifications

Bidders may submit written clarification requests by the deadline in the timetable, quoting the Tender Reference and title, to procurement@thardeep.org or to the Procurement Committee at the TRDP Hyderabad office. No pre-bid meeting is planned. TRDP will issue clarifications/addenda in writing and may publish them on www.thardeep.org. TRDP has no obligation to respond to requests received after the clarification deadline.

15. Alteration or Withdrawal of Tenders

A bidder may alter or withdraw its bid by written notice received before the submission deadline. The outer envelope shall be marked "ALTERATION" or "WITHDRAWAL", as applicable. No alteration is permitted after the deadline. Withdrawal during the bid-validity period may result in forfeiture of Bid Security.

16. Cost of Preparing Tenders

All costs of preparing and submitting a tender shall be borne by the bidder and are not reimbursable by TRDP. Tender documents are available free of cost; there is no tender fee.

17. Ownership of Tenders

TRDP will retain procurement records and bid documents received under this procedure. Bidders have no right to require the return of evaluated tender documents, except unopened Financial Bid envelopes of technically non-compliant bidders as provided in this tender.

18. Opening of Tenders

- Technical Bids will be opened in a public session on 4 September 2026 at 11:30 AM at TRDP, Bungalow #102, Tando Jahania Cantonment, Hyderabad. Bidders or their authorized representatives may attend.
- Only Technical Bids will be opened at the first session. Financial Bid envelopes will remain sealed during technical evaluation.
- Financial Bids of technically compliant bidders will be opened on a date/time notified separately to those bidders. Financial Bid envelopes of technically non-compliant bidders will remain unopened and will be returned.
- After opening, no bidder may attempt to influence the evaluation committee or obtain confidential information regarding evaluation, comparison or award.

19. Evaluation of Tenders

19.1 Administrative and Technical Compliance Evaluation

Tenders will first be reviewed for administrative compliance with the essential requirements of the Tender Dossier. A tender shall be considered administratively compliant where it satisfies the required submission conditions, procedures, documentation and other mandatory requirements without any substantial departure, reservation or restriction.

A substantial departure, reservation or restriction is one that materially affects the scope, quality or performance of the required services; materially differs from the terms and conditions of the Tender Dossier; limits TRDP's rights or the tenderer's obligations; or would affect fair and equal competition among tenderers.

A tender found to contain a substantial departure, reservation or restriction shall be declared administratively non-compliant and shall not proceed to technical evaluation. The reasons for such determination shall be recorded in the Evaluation Committee's proceedings/minutes.

Tenders determined to be administratively compliant shall proceed to technical evaluation. The Evaluation Committee shall assess, among other applicable requirements:

- relevant transportation experience and supporting evidence;
- required client references;
- availability and suitability of vehicles for the category or categories offered;
- vehicle registration, fitness, insurance and ownership/legally arranged third-party documentation;
- declared make/model, engine capacity and payload/load capacity;
- operational capacity and ability to provide replacement vehicles as required;
- acceptance of driver, safety, loading/unloading and other service requirements; and
- compliance with the technical specifications and conditions stated in the Tender Dossier.

Following this assessment, each tender shall be classified as Technically Compliant or Technically Non-Compliant.

A technically non-compliant tender shall not proceed to financial evaluation. The Evaluation Committee shall record the specific reason(s) for technical non-compliance in the evaluation record/minutes.

TRDP reserves the right to physically inspect and verify the offered vehicles and supporting documents before award and, where applicable, during the contract period.

19.2 Clarifications During Evaluation

For transparency and equal treatment of tenderers, the Evaluation Committee may seek written clarification from a tenderer within a specified period where information already contained in the tender requires explanation, confirmation or verification.

Any clarification sought or provided shall not permit the tenderer to change the price, substance, scope or material terms of its tender, nor shall it be used to make a substantially non-compliant tender compliant after the submission deadline.

Clarification requests and responses shall be documented and retained as part of the procurement record.

Any determination of administrative or technical non-compliance shall be supported by documented reasons and reflected in the Evaluation Committee's proceedings/minutes.

19.3 Financial Evaluation

- Only Financial Bids of technically compliant bidders will be evaluated.
- Evaluation will be undertaken separately for each District + Vehicle Category.
- For each District + Vehicle Category, the five quoted distance-slab rates will be added to obtain an Evaluated Total. The technically compliant bidder with the lowest Evaluated Total will be the lowest evaluated bidder for that District + Vehicle Category, subject to TRDP's rights to split awards and verify reasonableness/compliance.
- Actual payment will not be based on the Evaluated Total; payment will be made at the quoted rate for the actual applicable distance slab for each verified trip.
- Where a bidder has elected to offer a District + Vehicle Category, all five distance slabs must be quoted. Incomplete slab pricing may be treated as non-responsive for that District + Vehicle Category.
- Rates shall be quoted in figures and words. If there is a discrepancy, the amount in words will prevail.

19.4 Award Criteria and Tie-Breaker

Award will be based on the Technically Compliant Lowest Evaluated Bidder for each District + Vehicle Category. TRDP may award different categories to different suppliers and may split a category among more than one supplier where operationally necessary. In the event of an exact tie, preference will first be given to the bidder with stronger relevant transport experience; if still tied, greater available fleet/service capacity will be considered.

20. Contract / Service Agreement and Performance Arrangements

- The successful bidder(s) will be notified in writing and may be required to provide originals or additional evidence of registration, tax status, vehicle documents, experience, financial/economic standing and technical capacity before contract signing.
- No separate performance guarantee is required under this tender unless subsequently required by law or expressly agreed in the Service Agreement.
- The successful bidder shall sign the Service Agreement/Contract within the period stated in the award notification. Failure to sign may result in cancellation of award and forfeiture of Bid Security.
- The successful supplier shall designate a focal person and mobile number for Work Orders, scheduling, urgent transport requests and operational coordination.
- Third-party/leased vehicles may be used where legally arranged; however, the contract as a whole may not be assigned or subcontracted without TRDP's prior written approval. The contracted supplier remains fully responsible to TRDP for performance.

21. Bid Security

- Bid Security: PKR 50,000 (Rupees Fifty Thousand only) per bidder/tender submission, irrespective of the number of districts/categories offered.
- Acceptable forms: Demand Draft / Pay Order / Call Deposit in favour of TRDP.
- Validity: 90 days from the tender submission deadline.
- The original instrument must be placed in the Technical Bid envelope.
- Bid Security of unsuccessful bidders will be returned after award. The successful bidder's Bid Security will be released after signing the Service Agreement/Contract.
- TRDP may forfeit Bid Security where a bidder withdraws during the bid-validity period, refuses to honour quoted rates/terms, or, after selection, fails to sign the contract or commence services as required.

22. Ethics, Safeguarding and Conduct

Any attempt to obtain confidential information, enter into unlawful arrangements with competitors, collude, bribe, influence the procurement committee or otherwise distort competition may result in rejection, termination and/or further action.

Bidders and contractors must disclose actual or potential conflicts of interest and must act impartially and professionally.

Bidders/Contractors and their personnel shall not accept any payment, commission, benefit, gift or other advantage connected with the contract other than the payments expressly provided for under the contract.

Contractors and their personnel shall not undertake any activity or receive any benefit or advantage that is inconsistent with, or may compromise, their obligations to TRDP under the contract.

Bidders and contractors must respect applicable laws, human rights, core labour standards and prohibitions on forced labour and child labour.

TRDP maintains zero tolerance for physical violence, Sexual Exploitation and Abuse (SEA), and Sexual Exploitation, Abuse and Harassment (SEAH). Any substantiated involvement may result in immediate disciplinary action, contract termination, blacklisting and/or reporting to competent authorities.

Bidders/Contractors and their personnel shall maintain strict professional confidentiality throughout the procurement and contract period and after completion or termination of the contract. Information, records and documents obtained or prepared in connection with the contract shall not be disclosed to any third party without prior written authorization from TRDP, except where disclosure is required by law.

All reports, records, documents and other materials prepared, received or presented by the Contractor in connection with implementation of the contract shall be treated as confidential and shall be used solely for the purposes of performing the contract. Their use, disclosure and retention shall be subject to TRDP's instructions and the applicable contractual requirements.

Contractors and their personnel shall not make unauthorized public statements, representations or communications on behalf of TRDP or the project.

TRDP may suspend/cancel the procedure or terminate a contract where material fraud, corruption, irregularity, misrepresentation or other serious misconduct is discovered.

23. Cancellation of the Tender Procedure

TRDP reserves the right to cancel the tender procedure at any stage prior to contract award where circumstances justify such cancellation.

If the tender procedure is cancelled, tenderers shall be notified by TRDP. Where cancellation occurs before the tender opening session, sealed tender envelopes received by TRDP shall be returned unopened to the respective tenderers, where practicable.

Cancellation may occur, including but not limited to, where:

- the tender procedure has been unsuccessful, including where no suitable, technically compliant or financially acceptable tender has been received, or where no valid response has been received;
- the economic, operational, technical or project parameters have changed substantially;
- exceptional circumstances or force majeure make normal implementation of the project or procurement impracticable;
- all technically compliant tenders exceed the financial resources or approved budget available;
- substantial errors, irregularities, fraud or other circumstances have affected, or may have affected, fair and effective competition;
- continuation or award would not be consistent with sound financial management, economy, efficiency or effectiveness;
- the prices offered are determined by TRDP to be materially unreasonable or objectively disproportionate to prevailing market conditions;
- project requirements, funding availability or donor/programme requirements have materially changed; or
- cancellation is otherwise considered necessary in the legitimate interest of TRDP or the project, subject to applicable procurement procedures.

The reasons for cancellation shall be appropriately documented in the procurement record.

TRDP shall not be liable for any costs, losses, loss of anticipated profits or other damages incurred by tenderers as a consequence of cancellation of the tender procedure, to the extent permitted under applicable law and the tender conditions.

Publication of the Tender Notice, issuance of the Tender Dossier, receipt of tenders or commencement of the evaluation process shall not constitute a commitment or obligation on the part of TRDP to award a contract or proceed with the procurement.

24. Penalty, Service Failure and Termination

If a required vehicle is unavailable, breaks down, or an assigned driver becomes unavailable, the supplier shall provide an appropriate replacement within 24 hours.

If the supplier fails to provide a required replacement/service, TRDP may arrange alternate transport and recover/deduct the actual additional cost from amounts payable to the supplier.

TRDP may impose a penalty of up to 5% of the applicable contract/work-order value for material non-compliance, as applicable under the Service Agreement and subject to the circumstances of the breach.

Unjustified late reporting, repeated vehicle non-availability, repeated poor performance, failure to meet safety/legal requirements or other repeated routine non-compliance may result in written notice. The supplier will ordinarily be given 7 calendar days to cure the identified issue.

TRDP may terminate immediately for serious breach, fraud, corruption, major safety violation, service refusal, falsified documents, safeguarding breach or other serious misconduct. Routine/repeated non-compliance may result in termination after the cure period if not remedied.

25. Appeals / Complaints

A bidder that believes it has been harmed by an error or irregularity in the procurement process may submit a written complaint/appeal to TRDP in accordance with applicable TRDP procurement procedures, identifying the Tender Reference and the specific grounds of complaint.

Bidder Initial/Stamp: _____

SECTION B

TECHNICAL SPECIFICATIONS / TECHNICAL OFFER / FINANCIAL OFFER

ANNEX I - TECHNICAL SPECIFICATIONS AND SCOPE OF SERVICES

Contract Title: Transportation Services for 60 NFE Centres in Tharparkar and Umerkot

Publication Reference: TRDP-UNICEF/ALPNFE/002/Transportation Services

S.No.	Vehicle Category	Minimum / Required Characteristics
1	Mazda or equivalent Truck	General truck/loader category suitable for bulk project materials. Bidder to state actual make/model, engine capacity and payload/load capacity.
2	Shahzore or equivalent Mini Truck	Mini truck/loader category. Bidder to state actual make/model, engine capacity and payload/load capacity.
3	Suzuki or equivalent Loader	Light commercial loader category. Bidder to state actual make/model, engine capacity and payload/load capacity.
4	Suzuki 4x4 Long Jeep Type or equivalent	4x4 long-body/jeep type transport suitable for difficult access/road conditions. Bidder to state actual make/model, engine capacity and payload/load capacity.
5	Loader Rickshaw / Cargo Rickshaw or equivalent	Small cargo/loader rickshaw category suitable for light loads and local access. Bidder to state actual make/model, engine capacity and payload/load capacity.

Common Service Requirements

- Coverage: 30 NFE Centres in Umerkot and 30 NFE Centres in Tharparkar (total 60).
- Pickup: TRDP designated office/warehouse, Umerkot; and TRDP designated office/warehouse, Mithi, Tharparkar.
- Delivery: NFE Centre(s) specified in each Work Order/trip instruction.
- Pricing basis: per complete trip, by district + vehicle category + one-way distance slab.
- Distance slabs: Up to 25 km; 26-50 km; 51-75 km; 76-100 km; Above 100 km.
- Complete trip includes vehicle, driver, supplier-funded fuel, toll/normal road charges, sufficient loading/unloading labour, loading/unloading, normal waiting and return/empty-return cost.
- Vehicle documents: valid registration, fitness and insurance. Valid route/legal compliance is the supplier's responsibility.
- Driver: valid driving licence and minimum 3 years relevant driving experience.
- Safety: first aid box, fire extinguisher, spare wheel, jack, basic tool kit; open-body vehicles to carry adequate tarpaulin/waterproof cover, ropes and straps.
- Vehicle must not be overloaded beyond legal payload capacity.
- Normal Work Order notice: at least 24 hours. Replacement in service failure: within 24 hours.
- Weekend/public holiday services may be required at the same quoted rates.

ANNEX II - TECHNICAL OFFER FORM

To be completed by the bidder. Attach supporting documents as required.

Company Information	Bidder Response
Company / Business Name	
Legal Status (Sole Proprietor/AOP/Partnership/Pvt Ltd/Public Ltd/Other)	
Registration No. / Authority	
NTN	
GST/SRB Registration (as applicable)	
Registered / Office Address	
Telephone / Mobile	
Email	
Website (if any)	
Authorized Representative	
Position	
Designated Operational Focal Person	
Focal Person Mobile	

Relevant Transport Experience

Client / Organization	Contract / Assignment	Period	Value (PKR, if applicable)	Evidence Attached

Offered Vehicle Fleet

Add rows if necessary. At least one legally available vehicle must be demonstrated for each offered category. Attach registration, fitness, insurance and ownership/third-party arrangement documents.

District	Vehicle Category	Make / Model	Registration No.	Engine Capacity	Payload / Load Capacity	Owned / Third Party	Available Qty

Three Client References

Name of Referee	Designation	Company / Organization	Email	Contact Number

Technical Compliance Confirmation

Requirement	Bidder Confirmation
Minimum 2 years relevant transport experience	☐ Yes ☐ No
Valid NTN and GST/SRB, as applicable	☐ Yes ☐ No
Vehicle registration/fitness/insurance documents attached	☐ Yes ☐ No
At least one vehicle available for each offered category	☐ Yes ☐ No
Drivers will have valid licence and minimum 3 years experience	☐ Yes ☐ No
Safety items / tarpaulin / securing arrangements available	☐ Yes ☐ No
24-hour replacement commitment accepted	☐ Yes ☐ No
All-inclusive per-trip pricing basis accepted	☐ Yes ☐ No
Fixed rates during contract period accepted	☐ Yes ☐ No

I certify that the information provided in this Technical Offer is true and accurate. I understand that false or misleading information may result in rejection, cancellation of award, forfeiture of Bid Security and/or other action under the tender conditions.

Name: _____	Position: _____
Signature & Stamp: _____	Date: _____

ANNEX III - FINANCIAL OFFER FORM

Publication Reference: TRDP-UNICEF/ALPNFE/002/Transportation Services

Bidder Name: _____

Instructions: Quote rates only for the district(s) and vehicle category(ies) you wish to offer. If you offer a District + Vehicle Category, ALL FIVE distance slabs for that combination must be completed. Rates are per complete trip and inclusive of all costs and applicable taxes specified in the tender. Amounts must be stated in figures and words.

UMERKOT - Per Trip Rates

S.No.	Vehicle Category	One-Way Distance Slab	Rate per Trip (PKR) - Figures	Rate per Trip (PKR) - Words
1	Mazda or equivalent Truck	Up to 25 km		
2	Mazda or equivalent Truck	26-50 km		
3	Mazda or equivalent Truck	51-75 km		
4	Mazda or equivalent Truck	76-100 km		
5	Mazda or equivalent Truck	Above 100 km		
6	Shahzore or equivalent Mini Truck	Up to 25 km		
7	Shahzore or equivalent Mini Truck	26-50 km		
8	Shahzore or equivalent Mini Truck	51-75 km		
9	Shahzore or equivalent Mini Truck	76-100 km		
10	Shahzore or equivalent Mini Truck	Above 100 km		
11	Suzuki or equivalent Loader	Up to 25 km		
12	Suzuki or equivalent Loader	26-50 km		
13	Suzuki or equivalent Loader	51-75 km		
14	Suzuki or equivalent Loader	76-100 km		
15	Suzuki or equivalent Loader	Above 100 km		
16	Suzuki 4x4 Long Jeep Type or equivalent	Up to 25 km		
17	Suzuki 4x4 Long Jeep Type or equivalent	26-50 km		
18	Suzuki 4x4 Long Jeep Type or equivalent	51-75 km		
19	Suzuki 4x4 Long Jeep Type or equivalent	76-100 km		
20	Suzuki 4x4 Long Jeep Type or equivalent	Above 100 km		
21	Loader Rickshaw / Cargo Rickshaw or equivalent	Up to 25 km		
22	Loader Rickshaw / Cargo Rickshaw or equivalent	26-50 km		
23	Loader Rickshaw / Cargo Rickshaw or equivalent	51-75 km		
24	Loader Rickshaw / Cargo Rickshaw or equivalent	76-100 km		
25	Loader Rickshaw / Cargo Rickshaw or equivalent	Above 100 km		

UMERKOT - Evaluation Summary (Sum of Five Slab Rates)

S.No.	Vehicle Category	Evaluated Total - Sum of 5 Slab Rates (PKR)
1	Mazda or equivalent Truck	
2	Shahzore or equivalent Mini Truck	
3	Suzuki or equivalent Loader	
4	Suzuki 4x4 Long Jeep Type or equivalent	
5	Loader Rickshaw / Cargo Rickshaw or equivalent	

Note: The Evaluated Total is used only for bid comparison. Actual payments will be based on the applicable verified distance-slab rate for each completed trip.

THARPARKAR - Per Trip Rates

S.No.	Vehicle Category	One-Way Distance Slab	Rate per Trip (PKR) - Figures	Rate per Trip (PKR) - Words
1	Mazda or equivalent Truck	Up to 25 km		
2	Mazda or equivalent Truck	26-50 km		
3	Mazda or equivalent Truck	51-75 km		
4	Mazda or equivalent Truck	76-100 km		
5	Mazda or equivalent Truck	Above 100 km		
6	Shahzore or equivalent Mini Truck	Up to 25 km		
7	Shahzore or equivalent Mini Truck	26-50 km		
8	Shahzore or equivalent Mini Truck	51-75 km		
9	Shahzore or equivalent Mini Truck	76-100 km		
10	Shahzore or equivalent Mini Truck	Above 100 km		
11	Suzuki or equivalent Loader	Up to 25 km		
12	Suzuki or equivalent Loader	26-50 km		
13	Suzuki or equivalent Loader	51-75 km		
14	Suzuki or equivalent Loader	76-100 km		
15	Suzuki or equivalent Loader	Above 100 km		
16	Suzuki 4x4 Long Jeep Type or equivalent	Up to 25 km		
17	Suzuki 4x4 Long Jeep Type or equivalent	26-50 km		
18	Suzuki 4x4 Long Jeep Type or equivalent	51-75 km		
19	Suzuki 4x4 Long Jeep Type or equivalent	76-100 km		
20	Suzuki 4x4 Long Jeep Type or equivalent	Above 100 km		
21	Loader Rickshaw / Cargo Rickshaw or equivalent	Up to 25 km		
22	Loader Rickshaw / Cargo Rickshaw or equivalent	26-50 km		
23	Loader Rickshaw / Cargo Rickshaw or equivalent	51-75 km		
24	Loader Rickshaw / Cargo Rickshaw or equivalent	76-100 km		
25	Loader Rickshaw / Cargo Rickshaw or equivalent	Above 100 km		

THARPARKAR - Evaluation Summary (Sum of Five Slab Rates)

S.No.	Vehicle Category	Evaluated Total - Sum of 5 Slab Rates (PKR)
1	Mazda or equivalent Truck	
2	Shahzore or equivalent Mini Truck	
3	Suzuki or equivalent Loader	
4	Suzuki 4x4 Long Jeep Type or equivalent	
5	Loader Rickshaw / Cargo Rickshaw or equivalent	

Note: The Evaluated Total is used only for bid comparison. Actual payments will be based on the applicable verified distance-slab rate for each completed trip.

Financial Offer Declarations

- The quoted rates are fixed for the contract period unless TRDP approves a written variation.
- No advance payment is required/claimed.
- Payment will be claimed only for completed and TRDP-verified trips through monthly invoices.
- Payment will be due within 30 days after receipt and verification of a complete invoice and supporting documents, subject to applicable statutory deductions.
- The quoted rates include vehicle, driver, fuel, tolls/normal road charges, sufficient loading/unloading labour, return/empty-return, normal waiting, maintenance, operating costs and all applicable taxes.
- No separate overtime/weekend/public holiday surcharge is payable.

Name: _____	Position: _____
Signature & Stamp: _____	Date: _____

SECTION C

DECLARATIONS AND SUPPORTING FORMS

ANNEX IV - BIDDER DECLARATION

In response to Tender TRDP-UNICEF/ALPNFE/002/Transportation Services, we, the undersigned, hereby declare and certify that:

1. This bid is valid for 60 days from 4 September 2026 and the Bid Security is valid for 90 days from 4 September 2026.
2. We acknowledge that TRDP is not bound to proceed with the procurement or to award the entire requirement to one bidder and may award by district/category or split requirements among multiple suppliers.
3. We agree to all tender terms and conditions and will provide services in accordance with the specifications and Work Orders issued by TRDP.
4. We are not engaged in corrupt, fraudulent, collusive or coercive practices and understand that evidence of such conduct may result in immediate rejection/termination and further action.
5. We are not bankrupt, being wound up or subject to analogous proceedings that materially affect our capacity to perform the contract.
6. We have fulfilled our obligations relating to the payment of applicable taxes, social security contributions and other statutory liabilities in accordance with the laws of Pakistan and, where applicable, the laws of the jurisdiction in which we are established or in which the contract is to be performed. Where any lawful exemption applies, valid documentary evidence shall be provided.
7. Neither the bidder nor, to the best of our knowledge, its owners, directors, partners or authorized representatives has been convicted or found liable for fraud, corruption, terrorism-related offences, money laundering or any other serious illegal activity that would render the bidder ineligible under applicable Pakistani law or the requirements of this Tender Dossier.
8. We have not provided any materially false, inaccurate or misleading information in connection with this tender and have not seriously misrepresented any information required for participation in the procurement process.
9. We confirm that we have disclosed any actual, potential or perceived conflict of interest, including any family, business, financial or other relationship with TRDP personnel or persons involved in the procurement process that could reasonably affect, or appear to affect, the impartiality of this procurement. We undertake to immediately disclose any such conflict arising during the tender or contract period.
10. Where any proprietor, partner, director, beneficial owner, authorized representative or other relevant person associated with the bidder has a relationship with TRDP personnel or is a Politically Exposed Person (PEP), such relationship/status shall be disclosed to TRDP. TRDP shall determine whether the circumstances constitute a conflict of interest or otherwise affect eligibility under the applicable procurement requirements.
11. We have no direct or indirect involvement with any terrorist, proscribed or banned organization or entity, and shall not knowingly provide funds, resources, services or other support to such organization or entity.
12. We are not currently blacklisted, debarred, suspended or otherwise declared ineligible by any relevant Government or semi-Government authority, PPRA/SPPRA, donor, United Nations agency, NGO or other national or international organization, except where such status has been expressly disclosed to TRDP with complete details.
13. We are not listed on any applicable sanctions or proscribed-person/entity list issued or recognized by the Government of Pakistan, NACTA, the United Nations Security Council or other competent authority applicable to this procurement.
14. We have not, to the best of our knowledge, been convicted or finally determined by a competent authority to have been involved in child abuse, exploitation or other serious safeguarding misconduct. We undertake to comply fully with TRDP's safeguarding requirements, including its zero-tolerance requirements relating to Sexual Exploitation and Abuse (SEA) and Sexual Exploitation, Abuse and Harassment (SEAH).
15. We accept that Bid Security may be forfeited in the circumstances stated in the tender, including withdrawal during validity, refusal to honour quoted terms or failure to sign the contract after award.
16. We confirm that all vehicles offered are owned by us or are legally available to us through valid third-party/leased arrangements, and all vehicle/driver documentation provided is authentic.
17. We understand that TRDP may inspect vehicles and verify documents before award and during the contract period.
18. We understand that any material misrepresentation, concealment of a conflict of interest, false declaration or subsequent discovery of ineligibility may result in rejection of the tender, cancellation of award, termination of contract, forfeiture of Bid Security where applicable, blacklisting/debarment proceedings and/or any other action available to TRDP under the Tender Dossier and applicable law.

Name: _____	Position Title: _____
Company: _____	Date / Signature & Stamp: _____

ANNEX V - SAMPLE TRIP LOG / DELIVERY CHALLAN

This form may be adapted operationally by TRDP. It is intended to support trip verification and monthly invoicing.

Field	Details
Supplier Name	
Work Order / Trip Instruction No.	
District	☐ Umerkot ☐ Tharparkar
Date	
Vehicle Category	
Vehicle Registration No.	
Driver Name	
Driver Mobile	
Pickup Point	
Vehicle Reporting Time	
Departure Time	

Centre / Delivery Details

S.No.	NFE Centre / Destination	Verified One-Way Distance (km)	Delivery / Unloading Time	Receiver Name / Signature

Verification Item	Details
Farthest NFE Centre Covered	
Applicable Distance Slab	☐ Up to 25 ☐ 26-50 ☐ 51-75 ☐ 76-100 ☐ Above 100 km
Loading/Unloading Completed	☐ Yes ☐ No
Remarks / Exceptions	
TRDP Authorized Verification	Name: Signature: Date:

ANNEX VI - BID SUBMISSION CHECKLIST

The bidder should tick the applicable box and confirm that all mandatory documents are enclosed in the correct sealed envelope.

S.No.	Document / Requirement	Envelope / Location	Attached
1	Technical Offer Form (Annex II) completed and signed	Technical	☐
2	Company / Business Profile	Technical	☐
3	Business Registration Proof	Technical	☐
4	Valid NTN certificate	Technical	☐
5	Valid GST/SRB registration, as applicable	Technical	☐
6	Minimum 2 years relevant transport experience evidence	Technical	☐
7	Three client references	Technical	☐
8	Offered vehicle list with make/model, registration, engine capacity, payload and status	Technical	☐
9	Vehicle registration book/card copies	Technical	☐
10	Valid fitness certificate copies	Technical	☐
11	Insurance copies	Technical	☐
12	Ownership / legal third-party arrangement evidence	Technical	☐
13	Original PKR 50,000 Bid Security valid 90 days	Technical	☐
14	Authority Letter / Power of Attorney, if applicable	Technical	☐
15	Bidder Declaration (Annex IV) signed and stamped	Technical	☐
16	Bid Submission Checklist (Annex VI) signed	Technical	☐
17	Financial Offer Form (Annex III) completed for offered district/category combinations	Financial	☐
18	All five slabs quoted for each offered District + Vehicle Category	Financial	☐
19	Technical Bid: 1 Original + 1 Copy, sealed and marked	Technical	☐
20	Financial Bid: 1 Original + 1 Copy, sealed and marked	Financial	☐
21	Outer sealed envelope correctly marked with Tender Title/Reference and opening warning	Outer Package	☐
22	All pages initialled/signed and stamped; final declaration/offer pages fully signed	All	☐
Bidder / Signatory		Signature / Date	
Bidder Name: _____ Authorized Signatory: _____		Signature & Stamp: _____ / Date: _____	

END OF TENDER DOSSIER