



**Invitation for Tender**

October 30, 2023

**Provision of Nursery Plants**

Our Ref.: TRDP/10/2023/12

Madam, Sir,

Thardeep Rural Development Programme (TRDP) is a not-for-profit integrated rural development programme. TRDP works with poor and vulnerable segments of society particularly women in the most deprived and remote areas of Sindh Province. TRDP is implementing the project "Pakistan Flood response 2022, DEC-II" in district Badin and Dadu.

TRDP Procurement department is soliciting information and pricing for the **Nursery Plants** from registered, responsible, competent, and qualified vendors provided as per attached Specification and Price Annexures.

**1. Instructions**

Your response to this request should consider the following:

- 1.1 Provide price quotes as attached detailed in the respective price annexures.
- 1.2 In case Annexures are not clear of our requirements please contact by email [procurement@thardeep.org](mailto:procurement@thardeep.org)
- 1.3 The closing date for the submission of the complete TENDER is **Monday, November 10, 2023. 12PM**
- 1.4 Quote to be submitted in sealed envelopes by hand, or through courier to TRDP on or before the above-mentioned date.
- 1.5 Quotations received after the due date will not be entertained.
- 1.6 Quotations should remain valid for 60 consecutive days after the closure of the bidding.
- 1.7 Response to TENDER should be submitted though sealed bids at the address given below.

Complete quotation with relevant documentation should be sent to the following address in sealed envelopes:

**To: Procurement Committee**

**Thardeep Rural Development Programme (TRDP)**

**House # 102, Tando Jahania, Cantt: Hyderabad**



## **2. Vendor Acknowledgments:**

While responding to this TENDER, the vendor acknowledges the following:

2.1 This TENDER does not commit TRDP to enter into any contract or agreement for products or services with any supplier responding to this TENDER.

2.2 TRDP will not reimburse respondents any costs related to the preparation of a response to this TENDER or for any subsequent sales efforts.

2.3 All information provided in response to this TENDER is factual, accurate, current, and complete.

2.4 TRDP reserves the right to reject any or all quotations without assigning any reason thereto.

## **3 Supplier Information:**

3.1 Provide cost for each price quote of each item and the total cost for the quantity requested on your Company letterhead using the same format and guidelines or on the specs sheet noted in the attached Annexures.

3.2 All prices should be inclusive of all applicable taxes.

3.3 Provide a Brochure with the specification with each of the items quoted (if any).

3.4 Delivery and completion locations.

District Dadu & District Badin

## **4. Mandatory Eligibility Criteria**

- Firms / Companies registered in Pakistan are entitled to apply.
- Firms/ Companies must have NTN.
- Firms/ Companies must have a bank account in the name of the firm.
- Have relevant experience with NGOs in supply of Goods.

## **5. Terms & Conditions:**

You are requested to provide the following details with the completed TENDER.

The company is required to submit their best & most competitive rates for the supply of the required samples of each item.

The shortlisted vendors will submit samples / brochures within 3 working days after intimation from TRDP.

Note down the make/ manufactured (origin) for each item.

All vendors must submit the sample / brochure along with the quotation, samples will be evaluated before making any decisions.



The quotation should be in PKR for each unit with transportation and cost up to delivery locations mentioned as Dadu & Badin.

The vendor will be responsible for providing the designated goods and completing all the work in a safe condition. TRDP will not be liable for any loss or damage during loading, transportation, and unloading.

Delivery: Please propose a minimum delivery period as items are required on an urgent basis.

Payment: Payment will be made within Net 30 days after receipt of a valid invoice on the company's letterhead as well as after satisfactory delivery and inspection of items.

## 6. Bid Schedule

As specified in the bid schedule. However, TRDP reserves the right to purchase all/any/none of the specified equipment in any quantity. The bid should be submitted as per the following Performa.

### Terms & Conditions:

Quality will be checked by TRDP technical persons for final selection and acceptance as per specification.

Any deficiency in supplies in quality & quantity will not be accepted and should/would be replaced.

Payments will be released on every partial delivery or whole as per payment terms of TRDP.

References will be checked.

## ANNEX I – Bill of Quantity

### Specs: – Bill of Quantity Grafted fruit Plants

S#	Type of Nursery Plant	Qty	
		Badin	Dadu
1	Guava : Variety: China Gola , Hight 1.5 to 2.5 ft. Age: 1 year plus	440	330
2	Chiku : Variety: Desi, Hight: 1.5 to 2 ft., Age: 1 year plus	220	0
3	Mango : Variety: Desi, Hight: 1.5 to 2 ft., Age: 6 months plus	220	330
4	Citrus : Variety: Mitho + Desi, Hight: 1.5 to 2 ft., Age: 1 year plus	0	660



**Specs: – Bill of Quantity Grafted fruit Plants with pots**

S#	Grafted fruit Plants with pots	Qty	
		Badin	Dadu
1	Age at least 02 years (Mango, Malta, Mulberry (Toot), Lemon, Chikoo, Guava)	880	1320

**Delivery Schedule:**

Plants - Distribution Plan								
S#	Delivery Required	Responsible Team	Time	UC	Village Name	Location (For Plants Distribution)	Participates (Qty)	District
1	11/21/2023	Team-1	10:30 am. - 5 pm.	Bahadur Chandio	Chutto Hisbani, Khuda Bux Hisbani, Aachar Hisbani, Allahdino Bheel, Qasim Gaho, Achar Chandio, Sobo Chandio & Morio Khaskheli	Chutto Hisbani	50	Badin
2		Team-2	10:30 am. - 5 pm.	Bahadur Chandio	Buxo Chandio, Dost Muhammad Chandio, Ghulam Nabi Chandio & Darhun Chandio	Buxo Chandio	42	Badin
3		Team-3	10:30 am. - 5 pm.	Bahadur Chandio	Bakho Chandio & Hussain Panhwar	Bakho Chandio	25	Badin
4	11/22/2023	Team-1	10:30 am. - 5 pm.	Saman Sarkar	Jumoo Sheedi, Hayat Sheedi, Ali Hassan Arain & Long Bheel	Jumoo Sheedi	32	Badin
5		Team-2	10:30 am. - 5 pm.	Saman Sarkar	Pir Hamid Shah, Chanesar Khoso & Wali Muhammad Zangejo	Chanesar Khoso	37	Badin
6		Team-3	10:30 am. - 5 pm.	Saman Sarkar	Rawto Kolhi, Mir Muhammad Bux Talpur, Bhattaro & Malook Jut	Rawto Kolhi	34	Badin
1	11/22/2023	Team-1	10:30 am. - 5 pm.	Mitho Babar	Ibrahim San, Dital Sand, Samon Sand, Daro Mallah, Kumb Sheikh	Ibrahim Sand	78	Dadu
2		Team-2	10:30 am. - 5 pm.	Mitho Babar	Mir Mohd Jabhan, Kathya, Mevo Chandio	Kathya	85	Dadu
3		Team-3	10:30 am. - 5 pm.	Mitho Babar	Ghulam Rasool Babar, Yousif Babr, Tharo Arain 1 & 2	Tharo Arain	73	Dadu
4	11/23/2023	Team-1	10:30 am. - 5 pm.	Thalo	Mud Machhi, Jahan Khan Sodhar, Mubarak Bhurgri	Jahan Khan Sodhar	46	Dadu
5		Team-2	10:30 am. - 5 pm.	Thalo	Gull Mohd Khoso, Mahdi Shah	Gull Mohd Khoso	48	Dadu
<b>Total</b>							<b>550</b>	



## ANNEX II – Price and Condition:

Referring to all technical specifications for the corresponding item in Annex I.

S. No	Name of Item	Required Specifications	Description of Supplies offered by the bidder (Variety, Type, Species, etc.) To be filled by Bidder	Quantity	Unit	Unit price inclusive of all taxes, transportation loading/unloading, and other related cost	Total price	Delivery Time in Days after PO / Purchase Contract  To be filled by Bidder
1	Grafted fruit Plants	Guava: Variety: China Gola, Hight 1.5 to 2.5 ft. Age: 1 year plus		770	Nos.			
2		Chiku: Variety: Desi, Hight: 1.5 to 2 ft., Age: 1 year plus		220	Nos.			
3		Mango: Variety: Desi, Hight: 1.5 to 2 ft., Age: 6 months plus		550	Nos.			
4		Citrus: Variety: Mitho + Desi, Hight: 1.5 to 2 ft., Age: 1 year plus		660	Nos.			
5	Grafted fruit Plants with pots	Age at least 02 years (Mango, Malta, Mulberry (Toot), Lemon, Chikoo, Guava)		2200	Nos.			
<b>Total Price in PKR</b>								

I, undersigned agree, these prices are for the goods and materials meeting the requirements as indicated in Annex II of this tender and to the packing, transport, delivery and other conditions mentioned in this tender.

**Note:** Any discrepancies from the given technical requirements or other discrepancies need to be explicitly mentioned.

Name: \_\_\_\_\_

Signature and Stamp: \_\_\_\_\_



## Supplier Declaration Form

**Note:** This Supplier Declaration Form, including your certification by signature, is part of the qualification procedure for our suppliers and service providers. If you do not fully complete this form, you may be disqualified from the tender.

### Supplier information

By signing the certification at the end of this Supplier Declaration Form, you confirm that all information submitted in sections 1.1 and 1.2 below is true and complete.

### Information about your business

Please provide the following information about your business and attach a copy of your company's legal registration document if available.

Business name	
Legal form <i>If the supplier is not a registered company, write "not registered."</i>	
Year founded	
Country where established	
NTN or registration number	
Bank details <i>Include the account holder's name, bank name, IBAN, SWIFT code, and currency used.</i>	
Physical address, email address, and website	
Contact Sales and marketing	
Range of products and services provided (Portfolio)	
Other information	

### Information about your managing officials



TRDP upholds high moral standards regarding the conduct of its employees, partners, suppliers, and other service providers. As discussed in part 2.3 below, one of these standards is a condemnation of terrorism and a commitment that no funds or other resources will be used to support terrorists or terrorist activities in any way. Not only is this standard an integral part of how Welthungerhilfe and TRDP works, but it is also an expectation of our institutional donors and banks that we screen our suppliers and service providers against lists of known and suspected terrorists on a regular basis.

For this reason, we are required to collect certain information about the relevant decision makers of each supplier. In particular, we request information about your top 4 managing officials (e.g., executive board members, managing directors, or heads of department). Generally, these are the individuals listed on your company's registration document. If your company has fewer than 4 managing officials, please provide details for all of your managing officials and let us know this fact when submitting the form.

The data collected below will only be used for comparison with freely accessible international sanctions lists published on the internet and will be protected in accordance with applicable data protection laws. If you have any questions how your data will be processed or stored, please talk to your contact at TRDP or send an email.

<b>Managing official 1</b>			
Full name <i>(given name followed by middle and surname)</i>			
Nationality			
CNIC #			
Address <i>(at a minimum, country of residence)</i>			
Gender <i>(optional)</i>			
Birthdate	Date:	Month:	Year:
<b>Managing official 2</b>			
Full name <i>(given name followed by middle and surname)</i>			
Nationality			
CNIC #			



Address <i>(at a minimum, country of residence)</i>			
Gender <i>(optional)</i>			
Birthdate	Date:	Month:	Year:

### Supplier declaration

**We,** \_\_\_\_\_ **(name of company) hereby declare that**

- a) all of the information submitted in above is true and complete;
- b) we are not in bankruptcy proceedings, in judicial insolvency proceedings, or in liquidation, and we have not ceased our commercial activities and are not in a comparable situation by virtue of similar proceedings referred to in the national legal provisions;
- c) we have not received a sanction by legally binding judgment for reasons that bring into doubt our professional reliability;
- d) we comply with our duty to pay social insurance contributions, taxes, and other levies in accordance with the legal provisions of the jurisdiction in which we have our office, the jurisdiction of the consignee, and the jurisdiction where the contract is performed; we assure that we will comply with the legislation applicable and common standards in terms of wages, social legislation, and occupational safety and health;
- e) we have not received a legally binding sentence due to fraud, corruption, participation in a criminal association, or another act directed against the financial interests of another legal or natural person;
- f) no serious breaches of contract due to non-performance of our contractual obligations have been ascertained in connection with another contract or a contract awarded from any institutional donor involved in development cooperation, humanitarian assistance, or other public financing work (hereinafter "institutional donor");
- g) we are providing you with all the information required to participate in a tender, and all information submitted in relation to this tender is true and complete;
- h) in respect of contracts that are ultimately paid for out of the funds of an institutional donor, no one has accused us of breach of contract due to gross violation of our contractual obligations;
- i) we have not been excluded as a contract partner by any institutional donor due to ethical issues;
- j) in the event we are chosen as the supplier for any TRDP project, we assure to TRDP, to any institutional donor involved in the project, and to auditors engaged by either TRDP or such institutional donor that they will have reasonable access on demand to our business and accounting documents for the purpose of checks and audits;





- k) we respect basic social rights and condemn child labor;
- l) we understand that TRDP will conduct a check to ensure that neither our company nor our top four managing officials appear on any lists of known or suspected terrorists issued by our institutional donors or the governments of which they are a part;
- m) we support the goals of the UN Global Compact; and
- n) we act in accordance with the values of TRDP's Code of Conduct.

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Location, Date                      Name, Signature